

PUBLIC SAFETY ADVISORY COMMITTEE  
April 23, 2013  
Farmington Police Station  
6PM  
MINUTES

Members Present: Barry Elliott, Ginny Gray, Robert Gray, Richard Stanley, John Law, Brian St. Onge, Jim Horgan, Butch Barron

Absent: Paul Turner & Joan Funk

Town Staff: Jay Drury, Keith Trefethen, Rich Fowler, Kevin Willey,

Meeting began @ 6PM

Committee reviewed minutes for April 9, 2013: ***MOTION Jim Horgan second Richard Stanley “approve minutes of April 9, 2013 as amended”, motion passed.***

Suggestion was made to place these minutes on the Website and provide approved copies to the committee members. In addition as draft minutes are amended that the amended portions should be provided in another font to indicate the change.

RFQ was reviewed by the Committee with the changes that were suggested from the last meeting. The modified RFQ was provided to the BOS for review at their business meeting of the 22<sup>nd</sup>, no changes were suggested at this meeting. ***MOTION Jim Horgan second Richard Stanley “place the RFQ out to advertisement”, motion passed.*** The committee would like to have a list of companies that the RFQ is sent to. In addition discussion was held with regard to the list of properties the town has acquired. The committee would like to be provided a list so they may review and possibly provide a recommendation to the BOS to hold some properties as they may be considered for possible building placement.

Both the Police Department and Fire Department will prepare a list of deficiencies as they understand them to be of their existing buildings. This list will be provided to the vendors who will attend the mandatory walk thru of the existing buildings scheduled for Saturday May 4<sup>th</sup>.

The Committee, to prepare for the walkthrough, will meet on Tuesday April 30, 2013 at 6PM at the Town Offices to review the list of deficiencies and have a better understanding of the walkthrough process along with the possible vendors who may be attending if we know.

Meeting was adjourned at 6:38PM at which time Chief Willey provided a tour to Committee members of his facility.

Respectfully Submitted

Keith M. Trefethen  
Town Administrator